

**San Antonio Area Foundation
Our Lady of the Lake University
Leadership Development Certification Tracking Sheet**

Core Competency	Hours Required	<u>My Trainings</u>		
		Class Name	Class Date	Hours
Organizational Management	9 hours			
Marketing & Communications	3 hours			
Financial Management	6 hours			
Leadership	12 hours			
Nonprofit Governance	6 hours			
TOTAL	36 hours			

Add on the Fundraising Certification

Core Competency	Hours Required	<u>My Trainings</u>		
		Class Name	Class Date	Hours
Fundraising	15 additional hours			
Marketing & Communications	6 additional hours			
Managing Staff & Volunteers	3 additional hours			
TOTAL	60 hours			

OR Add on the General Nonprofit Management Certification

Core Competency	Hours Required	<u>My Trainings</u>		
		Class Name	Class Date	Hours
Fundraising	6 additional hours			
Managing Staff & Volunteers	3 additional hours			
TOTAL	45 hours			

**** OR Add on both the General Nonprofit Management **
and Fundraising Certifications!**

Core Competency	Hours Required	<u>My Trainings</u>		
		Class Name	Class Date	Hours
Fundraising	15 additional hours			
Marketing & Communications	6 additional hours			
Managing Staff & Volunteers	3 additional hours			
TOTAL	60 hours			