

**San Antonio Area Foundation
Our Lady of the Lake University
General Nonprofit Management Certification Tracking Sheet**

Core Competency	Hours Required	<u>My Trainings</u>		
		Class Name	Class Date	Hours
Organizational Management	6 hours			
Fundraising	6 hours			
Marketing & Communications	3 hours			
Financial Management	6 hours			
Managing Staff & Volunteers	3 hours			
Leadership	6 hours			
Nonprofit Governance	6 hours			
TOTAL	36 hours			

Add on the Fundraising Certification

Core Competency	Hours Required	<u>My Trainings</u>		
		Class Name	Class Date	Hours
Fundraising	9 additional hours			
Marketing & Communications	6 additional hours			
TOTAL	51 hours			

OR Add on the Leadership Certification

Core Competency	Hours Required	<u>My Trainings</u>		
		Class Name	Class Date	Hours
Organizational Management	3 additional hours			
Leadership	6 additional hours			
TOTAL	45 hours			

OR Add on both the Fundraising and Leadership Certifications!

Core Competency	Hours Required	<u>My Trainings</u>		
		Class Name	Class Date	Hours
Fundraising	9 additional hours			
Organizational Management	3 additional hours			
Marketing & Communications	6 additional hours			
Leadership	6 additional hours			
TOTAL	60 hours			